

OCVTEA
EXECUTIVE COUNCIL MEETING MINUTES

Toms River Center
Wednesday, December 8, 2010

Call to order: The meeting of the OCVTEA Executive Council was called to order by President Howard Polenberg at 3:15 pm.

Attending: Building / Unit Representatives Coleen M. Gordon, Raymond Walsh, Sharon Clougher, Tom Pernal , Carol Franzysen, Catherine Ferrara and Pete Radford were present. President Howard Polenberg , Vice President Tom Vassallo, Treasurer Mike Clarke and Secretary Alicia Carney were present . Quorum was met to conduct business.

Minutes: The minutes from the November 10th meeting were read. One typographical error was noted.

Motion to accept: Ray Walsh
Second: Tom Pernal
Passed unanimously.

Treasurer's Report: Howard Polenberg , President reported that he and Mike Clarke will need to get the information changed for the bank account. The information needs to be changed due to the election of Mike Clarke as Treasurer.

Standing

Committees:

Membership Committee: Mike Clarke will now serve as the Membership Committee Chair as per the OCVTEA by-laws. There was no other new data to report at this time.

Sunshine Report - Howard Polenberg distributed copies of the report submitted by Sunshine Committee Chair, Mary Bernyk. Tom Vassallo read the report.

Social Graces Report -Sharon Clougher thanked everyone for coming out to the OCVTEA Holiday Party. Sharon also reported that 71 members and guests attended the party at Hemmingway's in Seaside Heights.

Internal Affairs – A discussion and explanation of the purpose and function of the Internal Affairs Committee was held. The committee was formed to help resolve issues between two members so that the Building administrator does not have to get involved.

Legislative Committee: A discussion of the governor's tool kit was heard.

Elections Committee Chair – Nothing to report at this time. A chair will be needed for elections in the Spring.

Parliamentarian –The Parliamentarian, Tom Rolston was unable to attend. However, discussion was heard on how the OCVTEA president can call special meetings and the procedure for changing the by-laws was discussed as well. The committee will defer to the Constitutional Committee for proceeding with changes to the by-laws. This will be discussed at the January meeting due to the holidays.

**Constitutional
Committee:**

The committee will meet or discuss changes by email before a special election is held.

Website Update:

Tom Vassallo distributed a list of OCVTEA building email usernames and passwords to building reps. Reps are to hold building meetings to distribute the usernames and passwords. If there are any problems, missing members or changes to forwarding email accounts, Tom will make changes.

Howard and Tom still plan on visiting buildings to review the website usage. Tom also reported that the Website has been updated with a December President's message. As per the OCVTEA by-laws, the OCVTEA website takes the place of a printed newsletter. It was discussed that it is very important to have members check the website regularly.

New Business:

There is a problem with new mandated curriculum work at our academies. It is called "Curriculum Mapping". Tom Vassallo discussed that he and Howard will be bringing issues to Nancy Weber-Loeffert on Tuesday, December 14th regarding the position of the OCVTEA on this matter. Prep times for the academies and administrative duties will be discussed as well.

Howard discussed the 1.5% Health Care contribution and the pre - tax form that all members were asked to sign. Before recommending that members sign the form, Howard brought it to the attention of our Ocean County Uniserv rep, Joan Szlaga. Joan recommended that members sign it as most school districts will be doing it and it will save members money.

Liaison form is available for all buildings to complete and receive a written answer. Form will be emailed to all building reps with a copy of liaison forwarded to Howard for his bi-monthly meeting with Bill Hoey.

If no meeting was held, just mention that nothing was discussed.

Motion to accept: Tom Vassallo

Second: Tom Pernal

Passed unanimously.

A discussion was heard on the establishment of a protocol for any meetings with supervisors. This was discussed with Nancy that every member should be informed of their right to representation.

The implementation of a "waiver" form would allow members the right to stop the meeting at any point. Nancy seemed very positive in her response, and we will pursue its implementation with her.

Howard discussed that the NJEA is recommending a Response Organizing Committee (ROC) in every district and building. This committee would ensure members would receive any important NJEA information immediately.

Sharon Clougher and Colleen Gordon were approved to attend the Winter Leadership conference on January 28th. The OCVTEA will pay \$170/ea for registration. These training seminars train our members for negotiations and other pertinent areas of association representation.

**General Assembly
Meeting Calendar:**

General Assembly meeting will be announced. In discussion, a majority of the Executive Council strongly supported the implementation of additional meetings. This may only be accomplished by amending or changing the OCVTEA by-laws.

**Executive Council
Meeting Calendar:**

Next Executive Council meeting is set for Wednesday, January 12, 2011.

Good of the Order:

Howard Polenberg, Tom Vassallo and Mike Clarke will attend the OCCEA Rep Council meeting immediately following this meeting at Martell's in Bayville.

Carol Franzysheyn questioned the amount of members who may attend. Howard will find out from Joan Szlaga at the meeting.

Adjournment:

Motion to adjourn: Carol Franzsheyn

Second: Sharon Clougher

Passed unanimously. Meeting was adjourned at 4:45 pm.