

# OCVTEA

## 2012 – 2013 EXECUTIVE COUNCIL MEETING MINUTES

Toms River Center

Wednesday, January 9, 2013

**Call to order:** The meeting of the OCVTEA Executive Council was called to order by President Howard Polenberg at 3:13 PM.

**Attending:** Building / Unit Representatives Gerald Horn, Cathy Buckley, Sharon Clougher, Tom Rolston, and Ray Walsh were present. Officers present were President, Howard Polenberg, Vice President, Tiffany Seeley, Secretary, Mary Huhmann and Treasurer, Gerald Luchs.

Quorum was met to conduct business.

**Minutes:** The minutes from the November 28th meeting were read.

A motion to accept the minutes was made by Cathy Buckley

Second: Sharon Clougher

Discussion: No discussion

Passed unanimously.

**Treasurer's Report:** The Treasurer's Report was given by Treasurer, Gerald Luchs. Please see bank statements/report. A motion to accept the treasurer's report was made by Tiffany Seeley.

Second: Cathy Buckley

Discussion: Tiffany Seeley submitted the 50/50 monies to Gerald and explained that three \$50.00 gift cards were distributed to members in need (after Hurricane Sandy). Only three members out of 10 that were contacted indicated a need. The 50/50 winner donated their winnings back to OCVTEA.

Howard Polenberg is working with Lori Young in efforts to establish a scholarship in memory of Cheryl Orr – this scholarship would be given to a deserving student in the Building Maintenance Program.

Passed unanimously.

### Standing Committees:

#### **Membership**

**Committee:** Gerald Luchs had no new updates to the membership report - 199 members are currently reported.

**Sunshine Report:** We received positive feedback on the holiday cards.

**Public Relations:** Tom Rolston & Mark Lamb will share the responsibility of Public Relations Representative. Tom Vassallo will be updating the website and creating a newsletter. There was nothing new to report.

**Social Graces Report:** The Holiday Party was a success - so much so that we need to find a larger venue for next year.

There was a good amount of newer association members there as well. Some expressed trying to have it earlier, more like a Happy Hour, however, it was discussed that it is usually not that much cheaper and may be more difficult for those that have family commitments.

**Internal Affairs:** Ray Walsh had nothing to report.

**Legislative Committee:** Dennis Melia was not present. Tiffany Seeley will approach Colleen Gordon to be our Legislative Committee Representative.

**Elections Committee**

**Chair:** Nothing to Report.

**Negotiations**

**Committee:** Tom Rolston reported that he & Andy Dennison have almost completed the contract changes. Tom Rolston spoke with Mike Fletcher and was advised that the Executive Committee should contact the Board to provide notification as to the depth of our contract changes before sitting down at the negotiation table. A great deal of wording has been clarified to eliminate various interpretations and there will be many items of discussion.

Howard Polenberg contacted William Hoey with the intent to negotiate - Mr. Hoey will contact us with a negotiation meeting date after the upcoming board meeting. It was discussed that we also need to alert the board that we will be bringing in the NJEA lawyer this year.

**Constitutional**

**Committee:** Tiffany Seeley proposed the vote to all constitutional changes. The vote passed unanimously. Tiffany Seeley will email the updated constitution to the Executive Committee.

**Grievance**

**Committee:** Nothing new to report.

**Old Business:**

PERC wanted to push off our 1.5% dispute to arbitration but the lawyer's position is that unfair practice issues should not be deferred to arbitration. We are waiting to hear back from PERC. Howard Polenberg is still working on this issue.

After liaison meetings, the notes should be typed up and sent to the Building Rep, the Principal, & Howard Polenberg. Liaisons should be using the OCVTEA form. Howard Polenberg would like to have a meeting with all liaison representatives. Tiffany Seeley will send a reminder to the building liaisons one week prior to the District Liaison Meeting to request updated minutes from all liaisons.

Andy Dennison called Joan Szlaga about Mandated PD Meetings. According to our current contract, principals can require association members to attend meetings after school 4 x's/month - whether we have completed our required PD already or not. The 1 hour time-limit is understood, however not currently written in the contract. Wording will be clearer in next contract.

MATES secretary inquired about PAA secretaries receiving lunch stipends. This issue was researched and it was found that the duties were included in her hiring package.

Meeting schedule:

Tiffany Seeley will contact Karen Homiek about the 3 Executive Committee members leaving at 2:30pm from the Feb. 13<sup>th</sup> Navy Lakehurst faculty meeting. Per our contract, the Executive Committee members should be let out early for official business. Starting next year, we will arrange to have the Executive Council meetings placed on the district calendar.

Howard Polenberg also mentioned looking at Schedule G concerning chaperone requirements. (Skills USA). This is going to be addressed in negotiations.

#### **New Business:**

##### Upcoming General Meeting:

Sharon Clougher secured The Villa for the working dinner meeting for the next General Meeting (January 30<sup>th</sup>). However, a speaker needs to be acquired & a flyer sent out to alert all members. If a speaker cannot be acquired, then an informal meeting will be had at the Toms River Center.

The following needs to be addressed at the general meeting:

- Official election of Gerald Luchs as Treasurer
- Discussion/Adoption of dues increase, as voted by the membership
- Training on the current Member Benefits Package (family leave act/health benefits/retirement planning)

##### Updated School Calendar:

A concern was brought up as to whether a memo regarding the changes to the school calendar has been sent home to students as well as to the sending schools. There are discrepancies amongst the districts as to which vacation days were eliminated based on time lost from Hurricane Sandy.

Tiffany Seeley and Howard Polenberg will bring this concern up at the next Liaison Meeting and make sure that the administration clarifies with all principals what the attendance protocol will be for sending vs. non-sending schools on these dates.

##### Teacher Evaluation Model:

Howard Polenberg reported on the new Evaluation Model Implementation - "The Thoughtful Classroom Model." Howard explained that this model is directly tied into PD360. This model also contains more evaluative criteria. This evaluation model will be implemented in the 2013-2014 school year. Training will be at an in-service at the end of the school year. The question was brought up as to NOCTI score involvement in the evaluation process (what if a test does not exist?).

##### Teacher Evaluation Model:

Howard presented a report of what PD was state mandated and how often (see report). Ray Walsh mentioned that the custodians have multiple safe schools PD mandated by month, however, they are not required to complete any PD360. Sharon Clougher will get a copy of the PD requirements for the secretarial staff to Howard Polenberg.

District objectives will add onto these requirements. PD360 is not state mandated. However, if it is tied into a district goal (Tiffany Seeley will research the district goals), we will be required to complete the additional PD hours. The Executive Committee's opinion is that it should be a choice if not state mandated.

There is still confusion as to what a member must do to receive PD hours through PD360. There was a question as to additional follow-up questions. Tom Rolston mentioned that he was informed that the secondary, follow-up questions do not have to be done - Howard Polenberg requested that Tom acquire this in writing.

**General Assembly**

**Meeting Calendar:** Wednesday, November 28, Wednesday, January 30, Wednesday, April 10, Wednesday, May 29.

**Executive Council**

**Meeting Calendar:** September 12, October 10, November 14, December 7, January 9, February 13, March 13, April 10, May 15, June 12.

**Adjournment:** Motion to adjourn was made by Ray Walsh.

Second: Sharon Clougher.

Meeting was adjourned at 4:39 pm.